

**DRAFT**

**MISQUAMICUT FIRE DISTRICT**

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF OFFICERS**

**July 15, 2015**

**1. Call to Order**

**The Board of Officers Meeting of the Misquamicut Fire District was called to Order by Moderator Michelle Vacca at 4:30 p.m. on July 25, 2015.**

**2. Roll Call**

**The following Officers were present: Moderator Michelle Vacca, Tax Collector Mary Delisio, Tax Assessor Leone D'Onofrio, Fire Chief Todd Findeisen, and Member-at-Large Marilyn Bellesheim. Solicitor John P. Toscano, Jr. was also present. Absent were: Treasurer William T. Sisco, Member-at-Large Russell Ryan and Clerk Dianne Vumback.**

**3. Consent Calendar**

### **(a) Approval of Minutes**

**Upon motion duly made by Tax Assessor Mr. Leone D'Onofrio and seconded by Member-at-Large Ms. Marilyn Bellesheim to accept the meeting minutes of May 20, 2015, and it was unanimously,**

**VOTED: To accept the meeting minutes of May 20, 2015.**

### **(b) Appointment and Resignations**

**The committees for Fire Truck, Charter Revision and Finance Committee were named with the exception of the Fire truck Committee to be named at the next meeting.**

**The Finance Committee consists of:**

- Peter Wise, 467 Atlantic Ave., Misquamicut, RI ,  
pwise757@gmail.com , 203.470.7608**
- Melissa Kotulski, 31 First St., Misquamicut, RI,  
Melissa.kotulski@aol.com, 860.721.8833**
- Diane Gold, 73 Shore Rd, Misquamicut, RI,  
dianegold49@gmail.com, 401.596.7032.**

**The Finance Committee consists of:**

- Matthew Lewis, Esq., Chair**
- Michelle Pinto**

- Nancy Jones
- Jacquelyn Scott.

#### **4. New Business**

##### **(a) Discussion of Job Descriptions for Board of Officers 2015-2016**

**A discussion of board members for 2015-2016 job descriptions commenced and Solicitor Toscano gave board members copies of all job descriptions. Mary Delisio requested an agenda referral for discussions and it was seconded by Leone D’Onofrio.**

##### **(b) Adjust budget over/under expended funds.**

**A discussion of budget over/under expenditures took place. The under expenditure for the Beach account was \$24,041.76. Other was \$4553.84 totaling \$ 28,595.60. The under expenditures shall be applied to the following over expended accounts:**

<b>Insurance (flood)</b>	<b>\$4,457.20</b>
	<b>Fire Department (heating system)</b>
<b>\$8761.33</b>	
	<b>Capital Expenditures</b>
<b>\$15,367.07</b>	

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**\$28,595.60**

**Leone D'Onofrio made a motion to apply these amounts and Mary Delisio seconded. The motion carried.**

**(c) Tax rate for 2015-2016**

**Leone D'Onofrio made a motion on the basis that there are no changes to the 2015 tax roll from the Town of Westerly, the tax rate will be .74 as discussed. Mary Delisio seconded the motion.**

**(d) Discussion of Annual Meeting**

**There was a discussion of complaints from the annual meeting. Taxpayers would like a newsletter and budget mailing prior to the meeting. Purchasing beach drive passes was discussed and there was an agenda referral to discuss forming a Beach Access Committee.**

**(e) Smoke the Bear Parade July 16, 2015**

**The Smokey the Bear Parade is July 16, 2015.**

**5. Unfinished Business**

**(a) Adopt Firefighters Incentive to MFD Procedures**

**Todd Findeisen made a motion to place the new Firefighter's Incentive into the Misquamicut Fire District procedures.**

**(b) Discussion – Electronic Gates for two parking lots**

## **6. Communications and Reports**

**(a) Report of Solicitor John P. Toscano**

**Job descriptions handout**

**(b) Report of Tax Collector Mary Z. Delisio**

**1. Status of Taxpayer arrearages**

**Tax Collector, Mrs. Mary Delisio stated that the uncollected amount of taxes was \$13,636.59.**

**(c) Report of Fire Chief Todd Findeisen**

**Chief Findeisen reported that Mike Misto is the new Fire Safety Officer, 3rd in command. Jon Turnberg is the new Training Officer.**

**(d) Report of Moderator Michelle M. Vacca**

**The Moderator, Michelle Vacca, discussed the gates for beach entrances and will talk to J.P. Walsh about the procedure.**

**(e) Report of Centennial group**

## **8. Agenda Referrals**

**The following items are referred to the next Board meeting under the agenda item of New Business:**

**Approval of Minutes of the Meeting held July 15, 2015**

**Appointment of Fire Truck Committee**

**Discussion of Job Descriptions of Board Officers**

**Discussion of Beach Access Committee**

**The next Regular Meeting of the Board of Officers of the Misquamicut Fire District will be held on Wednesday, August 19, 2015 at 4:30 p.m.**

## **9. Adjournment**

**There being no further business before the Board, Tax Assessor Mr. Leone D'Onofrio made a motion to adjourn the meeting at 5:55. Fire Chief Todd Findeisen seconded the motion.**

**ADJOURNED.**

**Respectfully submitted,**

**Marilyn Bellesheim**

**Member at Large**